



## AGENDA

### Delta RMP Technical Advisory Committee Teleconference

Friday, October 11, 2019, 10:00 – 11:30 am

**Phone/Online Meeting Only:**

Join the meeting: <https://join.me/sfei-conf-cw2>

Recommended browser: Chrome

To dial in by phone: 1.415.594.5500

Conference ID: 238-626-034#

**Meeting Goals:**

1. Discuss the Request for Qualifications (RFQ) for aquatic toxicity testing lab services;
2. Collect any final edits or suggestions;
3. Recommend that the SC approve publication of the RFP.

| # | Agenda Item and Desired Outcomes   | Attachments  | Start & Lead            |
|---|--|--|-------------------------|
| 1 | <b>Introductions and Review Agenda</b><br>Review and agree on agenda and desired outcomes.   |  | 10:00<br>Matt Heberger  |
| 2 | <b>Review RFQ for aquatic toxicity testing</b><br>Staff have prepared a draft RFP for toxicity lab testing services for April 2020 and thereafter. The RFP includes a description of the criteria that will be used to select the best lab based on both cost and quality. Time is of the essence to approve the RFP as we wish to publish it in November and collect proposals/bids by the end of the year.<br><b>Desired Outcome:</b> <ul style="list-style-type: none"> <li>• Suggest edits or revisions to the RFQ</li> <li>• Recommend to the SC to approve publication of the RFQ as is or as amended</li> </ul> | Draft RFP ( <a href="#">link</a> or attachment below)<br><br>Memo on the lab selection process, revised Oct 9, 2019 ( <a href="#">link</a> or attachment below)<br><br><i>Please do not share these links.</i> | 10:10<br>Liz Miller     |
| 5 | <b>Wrap Up</b><br>Review decisions and action items  |  | 11:20<br>Stephen McCord |
|   | <b>Adjourn</b>   |  | 11:30                   |