



## RMP Steering Committee Meeting

January 28<sup>th</sup>, 2014

San Francisco Estuary Institute

First Floor Conference Room

4911 Central Avenue

10:00 AM – 3:00 PM

<[http://www.sfei.org/calendar\\_events/4355](http://www.sfei.org/calendar_events/4355)>

### FINAL AGENDA

1.	<b>Approval of Agenda and Minutes</b> (Attachment)	10:00 Tom Mumley
2.	<b>Information: Committee Member Updates</b>	10:05 Group
3.	<b>Information: TRC Meeting Summary</b> (Attachment) Topics of discussion at the December TRC meeting included: a discussion of potential modifications to the Status and Trends element; a discussion of poor recovery on the 2004-2006 PCB organics data; and highlights of the 2013/2014 program.	10:10 Meg Sedlak
4.	<b>Information/Decision: Status of 2013 Budget</b> (Handouts/ Attachment) The 2013 budget was underbudget in some areas (e.g., fieldwork and program management) and overbudget in other areas (e.g., the Pulse and website maintenance). We will discuss each of the program elements and provide a summary of the 2013 budget. The nutrients team is requesting 2013 carryover of unspent subcontractor funds in 2013 for nutrient stormwater sampling this year (see attached memorandum). Year-end review of other carryover items. <b>Action:</b> Approval of nutrients carryover and other carryover items.	10:25 Meg Sedlak, Jay Davis, Lawrence Leung
5.	<b>Discussion: Plus-Delta on Pulse and Annual Meeting; RMP Update, Annual Meeting 2014</b> (Attachment) We will need to select a date and venue for the Annual Meeting.	10:50 Jay Davis



6.	<p><b>Decision: Communications Strategy</b> (Attachment)  Review and update of the Strategy outlined in January 2012.  Discussion of topics to cover in the RMP section of <i>Estuary News</i>.  Update on SFEI communications planning.  <b>Desired outcome:</b> Agreement on updated communications strategy.</p>	11:15 Jay Davis
	<b>Lunch</b>	12:00
7.	<p><b>Information: Process for Review of Documents</b> (Attachment)  A request was made by the SC to articulate the process for reviewing documents.</p>	12:30 Meg Sedlak
8.	<p><b>Decision: Approval of the Multi-year Plan</b></p>	12:50 Jay Davis
9.	<p><b>Decision: Developing a Selenium Strategy</b>  The SC has made a recommendation that the RMP develop a selenium strategy. The Refineries and the Water Board have articulated some of their needs to staff. We need to agree on a process for moving this forward. The RMP has set aside \$25K for this in the 2014 budget.  <b>Desired outcome:</b> Agreement on a process for developing a strategy.</p>	1:15 Jay Davis
10.	<p><b>Action: RMP Sediment Organics QA Update</b> (Attachment)  As part of the PCB synthesis, a decrease in PCB concentrations was observed for the years 2004 through 2006. A thorough review of possible explanations was conducted and it was found that improvements in the analytical technique resulted in better recovery. It is possible that a similar under-reporting may have occurred for PAHs, Pesticides, and PBDEs. We are requesting funds to analyze three sites for these compounds to determine whether similar qualifications of the data are needed.  <b>Action:</b> Approve funding for re-analyses of sediment samples using improved methodologies.</p>	1:55 Meg Sedlak
11.	<p><b>Information: Member Attendance</b> (Attachment)  Review attendance of members on the committees and workgroups and identify groups where there is insufficient stakeholder representation.</p>	2:10 Meg Sedlak
12.	<p><b>Deliverables Update</b></p>	2:30 Meg Sedlak
13.	<p><b>Plus/Delta and Set next meeting date and Agenda topics</b></p>	2:55 Thomas Mumley