



## Bay RMP Steering Committee Action Items


### Key to Status Colors:


Green indicates greater than 90 days until the deliverable is due.




Yellow indicates a deliverable is due within 90 days.

Red indicates a deliverable that is overdue.

Focus Area	Primary	Assigned To	Due Date	Status	Comments
SC Action Items from 2011-06-07	2. Discuss developing a plan for monitoring after a catastrophic event to the Bay	Philip Trowbridge	09/30/11	Complete	On 1/29/15 SC Agenda
SC Action Items from 2014-05-06	6. Phil Trowbridge will come back to the SC in July with a more detailed margins sampling plan.	Philip Trowbridge	07/15/14	Complete	A more detailed margins sampling plan was presented to the TRC in December 2012.
SC Action Items from 2014-07-15	6. Phil Trowbridge will scope out the effort and role that the RMP (or SFEI) could play for catastrophic event monitoring	Philip Trowbridge	11/13/14	Complete	On 1/29/15 SC Agenda
SC Action Items from 2014-07-15	16. Phil Trowbridge will create a calendar of key stakeholder meetings that the RMP should attend each year.	Philip Trowbridge	11/13/14		RMP Stakeholder meetings will be part of the RMP communications calendar for 2015, which is still being developed.
SC Action Items from 2014-11-13	0. Update the Current and Anticipated Management Decisions, Policies and Actions table on page 6 of the draft MYP to reflect the feedback from the meeting.	Philip Trowbridge	01/29/15	Complete	
SC Action Items from 2014-11-13	2. Make the MYP available on the website more easily. Make sure stakeholders have the actual URL of the document and direct links to important documents.	Philip Trowbridge	01/29/15		Will incorporate the MYP into a more easily accessible site for program documents. Will distribute URL after plan is approved by SC.
SC Action Items from 2014-11-13	3. Have review comments in by December 15th - this is to be based on the current document, with the knowledge that there is cleanup that is in progress already	Reviewers	01/29/15	Complete	
SC Action Items from 2014-11-13	4. Incorporate edits on the MYP received at the 11/13/14 meeting and via email and produce a new version of the report for the January SC meeting.	Jay Davis	01/29/15	Complete	

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SC Action Items from 2014-11-13	5. Update the RMP Special Studies 2013-2018 table on Page 13 to make it clearer that 2016-2018 numbers are estimates.	Philip Trowbridge	01/29/15	Complete	
SC Action Items from 2014-11-13	6. Amend tables on pages 13, 18 and 19 to reflect MYP discussion.	Philip Trowbridge	01/29/15	Complete	
SC Action Items from 2014-11-13	7. Add an item to the TRC agenda to discuss how to synthesize various PCB projects	Philip Trowbridge	01/29/15	Complete	The various PCB projects planned for 2015 were discussed at the 12/10/14 TRC meeting.
SC Action Items from 2014-11-13	10. Distribute the MYP Workshop meeting summary to the SC in January and ask for approval. Even though the SC does not include everyone who was present at the MYP workshop, the SC is the appropriate body to approve the summary.	Philip Trowbridge	01/29/15	Complete	On 1/29/15 SC Agenda
SC Action Items from 2014-11-13	11. Past meeting summaries are valuable and should be posted on the RMP website.	Philip Trowbridge	01/29/15		Will post past meeting summaries on the re-designed website after the 2015 MYP is approved.
SC Action Items from 2014-11-13	100. Confirm TRC minutes from 9/23/14. Double check who reported on the Charter Review (listed as Chris Sommers)	Philip Trowbridge	01/29/15	Complete	
SC Action Items from 2014-11-13	101. In section starting on page 20, clean up use of "unencumbered" vs. "undesignated"	Lawrence Leung	01/29/15	Complete	
SC Action Items from 2014-11-13	102. Develop consistent representation of \$200k reserve policy within the Undesignated fund. Add a note to the Balance Sheet that the RMP has a policy to maintain a \$200k minimum balance of the Undesignated Funds.	Lawrence Leung	01/29/15	Complete	
SC Action Items from 2014-11-13	103. Figure out where to appropriately account for the Caltrans money. They are contractually obligated to pay us. Are these funds additional revenue that goes directly into the Undesignated Fund?	Lawrence Leung	01/29/15	Complete	CalTrans funds are part of the 23.5% of fees allocated to stormwater agencies. The RMP receives the CalTrans funds later in the year, which is why they are tracked separately.

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SC Action Items from 2014-11-13	104. Water Board staff will attend a meeting of the BACWA Permits Committee discuss whether water testing for CTR parameters is necessary.	Tom Mumley	01/29/15		This deliverable should be completed by the RB and BACWA before the next TRC meeting (3/11/15).
SC Action Items from 2014-11-13	105. Send out a proposal for the 2015 Pulse to SC via email.	Jay Davis	01/29/15	Complete	On 1/29/15 SC Agenda
SC Action Items from 2014-11-13	106. Add an item to the January SC agenda to discuss Set-Aside Funds, Monitoring Contingency, CalTrans payments, and Undesignated Funds. Clarify the rationale for having \$100k in S&T Monitoring Set-Aside Funds in 2023.	Philip Trowbridge	01/29/15	Complete	On 1/29/15 SC Agenda
SC Action Items from 2014-11-13	107. Schedule 2-3 meetings with the BPC, Water Board, and others regarding the algorithm for dredger fees. Schedule an initial planning meeting with BPC. Need a final answer by September 2015.	Philip Trowbridge	01/29/15	Complete	Phil Trowbridge met with BPC on 1/8/15 and developed a plan for meetings in 2015.
SC Action Items from 2014-11-13	108. Add an item to the January SC agenda to discuss whether both the Program Plan and the Detailed Workplan are needed. The 2015 Program Plan was not approved at the November 13, 2014 meeting.	Philip Trowbridge	01/29/15	Complete	On 1/29/15 SC Agenda
SC Action Items from 2014-11-13	109. Prepare a proposal for how to deal with the Cooling Water fees for the SC to consider in January 2015. The proposal put forward by NRG was reduce their fees from 4% to 1% of the RMP budget, retroactive to 2015.	Philip Trowbridge	01/29/15	Complete	On 1/29/15 SC Agenda
SC Action Items from 2014-11-13	110. Propose several options for the slate of 2015 SC meeting dates.	Philip Trowbridge	01/29/15	Complete	
SC Action Items from 2014-11-13	111. Work with NIST, Don Yee, Meg Sedlak, and Jay to complete the late deliverables by the end of the year (Broadscan report, Coring manuscript, PFC manuscript, and Bird Egg report, respectively).	Philip Trowbridge	01/29/15	Complete	3 of the 4 late deliverables were completed and sent out for review in January. The coring manuscript is still not complete because an external coauthor is non-responsive. All of these deliverables will continue to be tracked in the stoplight report.
SC Action Items from 2014-11-13	112. Check with Tom Mumley on completion of previous action items.	Philip Trowbridge	01/29/15	Complete	

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SC Action Items from 2014-11-13	9. Track the adoption of CEC guidance by the State Water Board and determine if there will be any funding allocated to implementation.	Rebecca Sutton	04/30/15		The status of State guidance for CECs will be reported at the ECWG meeting on 4/30/15.
SC Action Items from 2014-11-13	8. Research the potential impacts of ocean acidification on the Bay and prepare a special study proposal for the TRC to consider.	Philip Trowbridge	05/31/15		RMP staff will prepare a proposal for the June TRC meeting.
SC Action Items from 2014-11-13	1. Produce a "frame of reference" document on where we are and where we are going with mercury and PCBs in the basin.	Tom Mumley	09/30/15		The RB has committed to producing this deliverable before the 2015 RMP Multi-Year Planning meeting (normally in October).