

San Francisco Estuary Institute

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Item 1: SC Action Items Updated: Thursday, April 19, 2012

Action Items - January 2012

#	Action Item	Who?	When?	Status
1	Meet with Tom Mumley and BACWA (Kirsten Struve/ Amy Chastain) to discuss projects to submit for SEP funding of interest to BACWA and the Water Board	Meg Sedlak		Submitted 3 ideas to the RWQCB
2	Demonstrate the new web tool for submitting WWTP metals data online at the April SC meeting	Meg Sedlak	April SC meeting	On agenda at April SC meeting
3	Keep the SC up to date regarding the status of projects pertaining to permit requirements	Meg Sedlak	ongoing	
4	Update the budget memo and the Annual Multi-Year plan to include consistent language to describe the reserve: "Unencumbered Reserve", "Unencumbered Funds", and "Contingency"	Lawrence Leung	by April SC meeting	
5	Explore the possibility of receiving a grant from the Copper Development Association for additional work on the copper and salmon study, instead of a detailed contract	Meg Sedlak		Joe Gursuch confirmed that the CDA is fine with a grant to the RMP
6	Revisit the date for the August SC meeting at the April SC meeting	SC	April SC meeting	set for August 6
7	Update the MYP with the input from the SC members, and distribute the 2012 final version	Jay Davis	by February 15th	Completed

Action Items - January 2012

#	Action Item	Who?	When?	Status
8	BACWA members to provide Jay Davis with funding amounts for BACWA funded 2011 modeling work by close of business	BACWA	January 30th, 2012	Completed
9	Post SC meeting materials on-line, with a link to the site included on the agenda. Include abstracts from completed reports, and links to the electronic versions, in the workgroup update	Rachel Allen	ongoing	
10	Draft an outline for the Pulse Lite (2012) and a communications survey to distribute to RMP stakeholders, with input from a SC workgroup	SC	April SC meeting	
11	Distribute the workgroup update and deliverables scorecard electronically, and the SC and TRC members to give feedback on them by February 15th	Meg Sedlak	February 15th	Completed

Action Items - November 2011

#	Action Item	Who?	When?	Status
5	Use surveymonkey (or another online survey tool) to poll the RMP stakeholders about their use of the Pulse and what needs it fulfills	Rachel Allen		Draft survey to be discussed at April SC meeting
8	Include an annual set aside to even for storing archives with the National Institute of Standards and Technology (NIST), which bills every 2 years	Meg Sedlak		

Action Items - August 2011

#	Action Item	Who?	When?	Status
7	Initiate discussions with SFEP to more broadly distribute technical information generated by the RMP	Tom Mumley		
9	Discuss factsheets as a platform for information dissemination with Dave Schoellhamer, and let him know the SC is open to proposals on this front.	Jay Davis		Prepared a fact sheet based on suspended sediment monitoring in the Lower South Bay

Action Items - February 2011

#	Action Item	Who?	When?	Status
9	Have the SPLWG make recommendations for Central Valley loads monitoring (Mallard Island) and the need for follow-up atmospheric deposition work	SPLWG	May 12-13, 2011 SPLWG meeting	Discussed at May SPLWG. Final decision to be made at May 2012 SPLWG meeting