

**Board of Directors Meeting  
Aquatic Science Center and San Francisco Estuary Institute**

Friday, Sept 28, 2018 Time: 10:00 am – 2:00 pm

San Francisco Estuary Institute  
4911 Central Ave, Richmond, CA 94804

Number: 1-415-655-0381 - Access Code: 664-310-209#

**AGENDA (DRAFT)**

*Joint Business*

1.	<b>Call to Order</b> SFEI Roll Call and Determination of Quorum ASC Roll Call and Determination of Quorum Review and Approval of Agenda – ASC Board Review and Approval of Agenda – SFEI Board	10:00 am Jim Kelly
1.5	<b>Closed Session – Discussion of Performance Review content for Exec. Director</b>	10:05 am
2.	<b>Public Comment</b>	10:15 am Jim Kelly
3.	<b>Action: Consent Items</b> <i>Attachment 1 – June 15, 2017 Meeting Minutes and Action Items – page __</i> <b>Desired Outcome:</b> Approval of Consent Items - Vote by ASC Board - Vote by SFEI Board	10:17 am Jim Kelly
4.	<b>Executive Director Report</b> <i>Attachment 2 – Executive Director's Report – page __</i>	10:25 am Warner Chabot
5.	<b>Development Report – Attachment 3</b>	10:40 am Jim Fiedler & Stacy Cullison
7.	<b>Discussion of Board Membership, New Members and Officer Election</b> <i>Attachment 4 – page __</i>	11: 10 Jim Kelly
8.	<b>Board Member Reports</b>	11:20 pm Board Members
9.	<b>SFEI Strategic Plan – Attachment 5</b>	11:30 pm Warner Chabot
	<b>LUNCH</b>	12:15 pm
10.	<b>Internal Performance Measures (Draft) - Attachment 6 – page __</b> <b>Desired Outcome</b> – Board discussion of Draft Internal Performance Measures	12:45 pm
	<b>Adjourn Joint Business Meeting and Call SFEI Meeting to Order</b>	1:00 pm

**San Francisco Estuary Institute Business Meeting**

<b>SFEI 1.</b>	<b>FY19 Q1 Financials &amp; Program Plan Update</b> <i>Attachment 7 – Financial Performance thru 6/30/18 – <a href="#">page __</a></i> <i>Attachment 8 – FY19 Q1 SFEI Program Plan Update – <a href="#">page __</a></i> <b>Desired Outcome:</b> Accept Financials and approve FY18 Q3 SFEI Program Plan Update	1:00 pm  Warner Chabot & Patrick Walsh
<b>SFEI 2.</b>	<b>Adjourn SFEI Meeting</b>	1:15 pm

**Aquatic Science Center Business Meeting**

<b>ASC 1.</b>	<b>Action: Administrative Services Agreement - JPA agreement between ASC and SFEI</b> <i>Attachment 9 – Cover memo and Four-Year Agreement Resolution <a href="#">page __</a></i> <b>Desired Outcome:</b> Approve Administrative Service Agreement Resolution	1:20 pm Warner Chabot
<b>ASC 2.</b>	<b>FY19 Q1 Program Plan Update</b> <i>Attachment 10 – FY19 Q1 ASC Program Plan Update – <a href="#">page __</a></i> <b>Desired Outcome:</b> Approve FY18 Q3 ASC Program Plan Update	1:25 pm Warner Chabot & Patrick Walsh
<b>ASC 3.</b>	<b>Adjourn ASC Meeting</b>	1:40 pm

**SFEI - ASC Future Agenda Items:**

- Enviro Informatics “State Trash Protocols”
- Collaborative Bay Area Climate Adaptation Projects

**Upcoming Board Meetings (placeholders)**

Friday, January 25, 2019

Friday, April 27, 2019

Friday, June, 14, 2019

Time: 10am-2pm