

**Board of Directors Meeting  
Aquatic Science Center and San Francisco Estuary Institute**

Friday, June 15, 2018 Time: 10:00 am – 2:00 pm

San Francisco Estuary Institute  
4911 Central Ave, Richmond, CA 94804

Number: 1.415.655.0381 - Access Code: 664-310-209#

**AGENDA**  
*Joint Business*

1.	<b>Call to Order</b> SFEI Roll Call and Determination of Quorum ASC Roll Call and Determination of Quorum Review and Approval of Agenda – ASC Board Review and Approval of Agenda – SFEI Board	10:00 am Jim Kelly
2.	<b>Public Comment</b>	10:10 am Jim Kelly
3.	<b>Action: Consent Items</b> <i>Attachment 1 – February 23, 2018 Meeting Minutes and Action Items – <a href="#">page 3</a></i> <b>Desired Outcome:</b> Approval of Consent Items - Vote by ASC Board - Vote by SFEI Board	10:15 am Jim Kelly
4.	<b>Executive Director Report</b> <i>Attachment 2 – Executive Director's Report – <a href="#">page 6</a></i>	10:20 am Warner Chabot
5.	<b>SFEI Development Committee – Minutes and Proposes Development Policies</b> <i>Attachment 3 – Development Program Report – <a href="#">page 8</a></i> <i>Attachment 4 – Donor Anonymity Policy – <a href="#">page 12</a></i> <i>Attachment 5 – Board and Leadership Volunteer Policy – <a href="#">page 14</a></i> <i>Attachment 6 – Gift Acceptance Policy – <a href="#">page 16</a></i> <i>Attachment 7 - Draft SFEI Development Dashboard – <a href="#">page 38</a></i> <b>Desired Outcome</b> – Approval of Attachments 4-6 and review of Attachment #7	10:30 am Jim Fiedler, Bob Woods & Warner Chabot
6.	<b>Election of Board members and Officers</b>	11:15 am Jim Kelly, Warner Chabot
7.	<b>Board Member Reports</b>	11:25 pm Board Members
8.	<b>Report on Delta Monitoring Program</b> <i>Oral presentation</i>	11:35 pm Matt Heberger
9.	<b>Report on Draft Strategic Plan &amp; Executive Committee</b> <i>Attachment 8 – Memo on Draft Strategic Plan – <a href="#">page 40</a></i> <b>Desired Outcome:</b> Board review, comments and suggestions on Draft Strat. Plan	11:55 pm Jim Kelly
	<b>Lunch</b>	12:30

9.	Strategic Plan Discussion (Continued)	1:00 pm
10.	Adjourn Joint Business Meeting and Call SFEI Meeting to Order	1:30 pm

***San Francisco Estuary Institute Business Meeting***

SFEI 1.	<b>Action: FY18 Financials thru 4/30/18 and FY19 Budget &amp; Program Plan</b> <i>Attachment 9 – Financial Performance of FY18 thru 4/30/18 – <a href="#">page 42</a></i> <i>Attachment 10 – FY19 SFEI-ASC Budget – <a href="#">page 44</a></i> <i>Attachment 11 – FY19 SFEI Program Plan – <a href="#">page 48</a></i> <i>Attachment 12 – E.D. Authorities (General): Resolution 19-01 – <a href="#">page 58</a></i> <i>Attachment 13 – E.D. Authorities (Sign Contracts): Resolution 19-02 – <a href="#">page 60</a></i> <b>Desired Outcome:</b> Accept Financials and approve FY19 SFEI-ASC Budget, SFEI Program Plan, E.D. Authorities	1:30 pm Warner Chabot & Patrick Walsh
SFEI 2.	Adjourn SFEI Meeting	1:50 pm

***Aquatic Science Center Business Meeting***

ASC 1.	<b>Action: FY18 Financials thru 4/30/18 and FY19 Budget &amp; Program Plan</b> <i>Attachment 14 – Financial Performance of FY18 thru 4/30/18 (see above, same as SFEI) – <a href="#">page 61</a></i> <i>Attachment 15 – FY19 ASC Program Plan – <a href="#">page 63</a></i> <i>Attachment 16 – E.D. Authorities (Sign Contracts): Resolution 19-01 – <a href="#">page 74</a></i> <b>Desired Outcome:</b> Accept Financials and approve FY19 SFEI-ASC Budget, ASC Program Plan, E.D. Authority	1:50 pm Warner Chabot & Patrick Walsh
ASC 2.	Adjourn ASC Meeting	2:00 pm

**Upcoming Board Meetings (Proposed)**

Friday, September 21, 2018  
 Friday, January 18, 2019  
 Friday, March 29, 2019  
 Friday, June, 14, 2019  
 Time: 10am-2pm