

**Board of Directors Meeting
Aquatic Science Center and San Francisco Estuary Institute**

Friday, June 15, 2018 Time: 10:00 am – 2:00 pm

San Francisco Estuary Institute
4911 Central Ave, Richmond, CA 94804

Number: 1.415.655.0381 - Access Code: 664-310-209#

AGENDA
Joint Business

1.	Call to Order SFEI Roll Call and Determination of Quorum ASC Roll Call and Determination of Quorum Review and Approval of Agenda – ASC Board Review and Approval of Agenda – SFEI Board	10:00 am Jim Kelly
2.	Public Comment	10:10 am Jim Kelly
3.	Action: Consent Items <i>Attachment 1 – February 23, 2018 Meeting Minutes and Action Items – page 3</i> Desired Outcome: Approval of Consent Items - Vote by ASC Board - Vote by SFEI Board	10:15 am Jim Kelly
4.	Executive Director Report <i>Attachment 2 – Executive Director's Report – page 6</i>	10:20 am Warner Chabot
5.	SFEI Development Committee – Minutes and Proposes Development Policies <i>Attachment 3 – Development Program Report – page 8</i> <i>Attachment 4 – Donor Anonymity Policy – page 12</i> <i>Attachment 5 – Board and Leadership Volunteer Policy – page 14</i> <i>Attachment 6 – Gift Acceptance Policy – page 16</i> <i>Attachment 7 - Draft SFEI Development Dashboard – page 38</i> Desired Outcome – Approval of Attachments 4-6 and review of Attachment #7	10:30 am Jim Fiedler, Bob Woods & Warner Chabot
6.	Election of Board members and Officers	11:15 am Jim Kelly, Warner Chabot
7.	Board Member Reports	11:25 pm Board Members
8.	Report on Delta Monitoring Program <i>Oral presentation</i>	11:35 pm Matt Heberger
9.	Report on Draft Strategic Plan & Executive Committee <i>Attachment 8 – Memo on Draft Strategic Plan – page 40</i> Desired Outcome: Board review, comments and suggestions on Draft Strat. Plan	11:55 pm Jim Kelly
	Lunch	12:30

9.	Strategic Plan Discussion (Continued)	1:00 pm
10.	Adjourn Joint Business Meeting and Call SFEI Meeting to Order	1:30 pm

San Francisco Estuary Institute Business Meeting

SFEI 1.	Action: FY18 Financials thru 4/30/18 and FY19 Budget & Program Plan <i>Attachment 9 – Financial Performance of FY18 thru 4/30/18 – page 42</i> <i>Attachment 10 – FY19 SFEI-ASC Budget – page 44</i> <i>Attachment 11 – FY19 SFEI Program Plan – page 48</i> <i>Attachment 12 – E.D. Authorities (General): Resolution 19-01 – page 58</i> <i>Attachment 13 – E.D. Authorities (Sign Contracts): Resolution 19-02 – page 60</i> Desired Outcome: Accept Financials and approve FY19 SFEI-ASC Budget, SFEI Program Plan, E.D. Authorities	1:30 pm Warner Chabot & Patrick Walsh
SFEI 2.	Adjourn SFEI Meeting	1:50 pm

Aquatic Science Center Business Meeting

ASC 1.	Action: FY18 Financials thru 4/30/18 and FY19 Budget & Program Plan <i>Attachment 14 – Financial Performance of FY18 thru 4/30/18 (see above, same as SFEI) – page 61</i> <i>Attachment 15 – FY19 ASC Program Plan – page 63</i> <i>Attachment 16 – E.D. Authorities (Sign Contracts): Resolution 19-01 – page 74</i> Desired Outcome: Accept Financials and approve FY19 SFEI-ASC Budget, ASC Program Plan, E.D. Authority	1:50 pm Warner Chabot & Patrick Walsh
ASC 2.	Adjourn ASC Meeting	2:00 pm

Upcoming Board Meetings (Proposed)

Friday, September 21, 2018
 Friday, January 18, 2019
 Friday, March 29, 2019
 Friday, June, 14, 2019
 Time: 10am-2pm