



## RMP Technical Review Committee Meeting

### Agenda

**December 10, 2014**  
**San Francisco Estuary Institute**  
**4911 Central Ave, Richmond**  
**10:00 am - 3:00 pm**

Item	Time	Description	Lead By
1	10:00-10:05	<b>Action: Introductions and Approve Agenda</b>	Bridgette Deshields
2	10:05-10:15	<p><b>Action: Approve Meeting Summaries from 6/17/14 and 9/23/14</b></p> <p>The TRC already approved the meeting summary from 6/17/14. However, the TRC requested that recommendations made after the meeting by email be added to this summary. See note added at the end of Item 3. The meeting summary from 9/23/14 needs approval.</p> <p><u>Desired Outcome:</u> Approval of past meeting summary. Review of action items.</p>	
3	10:15-10:25	<b>Information: Steering Committee Report</b>	Phil Trowbridge
4	10:25-10:45	<p><b>Information: Planning Workshop Report</b></p> <p>Update on the Multi-Year Planning Workshop and development of the Multi-Year Plan for 2015.</p>	Jay Davis
5	10:45-11:20	<p><b>Decision: 2015 Detailed Workplan</b></p> <p>The last stage of the RMP budget process is the Detailed Workplan. Importantly, this document establishes the deliverables and schedule for each budget line item. The deliverables will be tracked throughout the year using the “scorecard” report.</p> <p><u>Desired Outcome:</u> Recommend the 2015 Detailed Workplan for approval by the SC.</p>	Phil Trowbridge

6	11:20-11:40	<b>Information: Update on Data Management Activities</b> RMP data management staff will provide an update on the status of 2014 data, process updates, and plans for 2015.	Amy Franz
7	11:40-12:00	<b>Discussion: Next Steps for Developing Benthic Invertebrate Indicators</b> Benthic invertebrates are part of the S&T program. There is a functional benthic index for only Central Bay. The purpose of this agenda item is to discuss the types of special study proposals that would be useful to further develop this indicator. <u>Desired Outcome:</u> Ideas for proposals regarding benthic invertebrate indicators	Phil Trowbridge
	12:00-1:00	<b>Break for Lunch</b>	
8	1:00-2:00	<b>Decision: Proposed Bay Margins Sampling Plan</b> The Bay Margins Sampling Plan was revised following TRC and SC feedback. The new plan will concentrate effort in Central Bay. <u>Desired Outcome:</u> Recommendation to SC regarding the Bay Margins Sampling Plan	Don Yee
9	2:00-2:30	<b>Information: PCB-related Special Studies: 2014 Highlights and 2015 Planned Activities</b> <ul style="list-style-type: none"> <li>○ Overview of strategy</li> <li>○ Update on 2014 activities</li> <li>○ Plans for 2015</li> <li>○ Linkages to Proposed Bay Margins Sampling.</li> </ul>	Jay Davis
10	2:30-2:40	<b>Information: Update on Workgroups and Scorecard</b>	Phil Trowbridge
11	2:40-2:50	<b>Decision: Set next meeting date and agenda topics</b> Proposed meeting dates for 2015 are: <ul style="list-style-type: none"> <li>○ Wednesday, March 18, 2015</li> <li>○ Wednesday, June 17, 2015</li> <li>○ Wednesday, September 23, 2015</li> <li>○ Wednesday, December 16, 2015</li> </ul> <u>Desired Outcome:</u> Confirmed meeting dates for 2015	Bridgette Deshields
12	2:50-3:00	<b>Plus/Delta Continuous Improvement Feedback</b>	Bridgette Deshields

### List of Attachments by Agenda Item

<b>Agenda Item</b>	<b>Attachment</b>
2	TRC Meeting Summary from June 17, 2014 (revised) TRC Meeting Summary from September 23, 2014 TRC Action Items
3	SC Meeting Summary from November 13, 2014
4	Multi-Year Planning Workshop Meeting Summary from November 13, 2014
5	2015 RMP Detailed Workplan – Draft for TRC Review
6	Outline of Bay Margins Sampling Proposal
10	RMP Deliverables Scorecard RMP Workgroup Updates