

**Minutes of the Aquatic Science Center Board of Directors
December 2, 2010**

Members Present:

Darrin Polhemus State Water Resources Control Board
Pamela Creedon, Central Valley Regional Water Quality Control Board
David Williams, Bay Area Clean Water Agencies
Kirsten Struve, Bay Area Clean Water Agencies
Mike Connor, Bay Area Clean Water Agencies
Alexis Strauss, U.S. Environmental Protection Agency, Region 9
Dyan Whyte (Alternate), San Francisco Bay Regional Water Quality Control Board
Amy Chastain (Alternate), Bay Area Clean Water Agencies
Rainer Hoenicke, San Francisco Estuary Institute

Others Present:

Stephanie Seto, San Francisco Estuary Institute
Trish Mulvey, SFEI Board and CLEAN South Bay
Marc Beyeler, Marc Beyeler Associates
Page Nelson, Marc Beyeler Associates
Letitia Grenier, San Francisco Estuary Institute

1. Call to Order

Mr. Williams, Board Chair, called the meeting to order at 1:00 p.m.

2. Public Comments

None

3. Consent Items

Mr. Williams made a motion to approve all consent items, including the agenda and September 2, 2010 meeting minutes. The motion was seconded by Ms. Strauss and passed unanimously.

4. Review of Action Items from September Meeting

Mr. Williams reviewed and approved all completed action items.

5. Action Items

Mr. Williams made a motion to approve the strategic planning schedule and budget (Attachment 2). The motion was seconded and passed unanimously. There was discussion to modify the proposed vision, mission, goals and objectives (Attachment 3).

Strategic Planning Process (Revised): Arrow from Program Evaluation should point back to Goals.

Vision Statement (Revised): Protect and enhance aquatic ecosystems supported by unbiased science.

Mission Statement (Revised): Provide scientific support tools for public decision-making and communication through collaborative efforts.

Goal 1 (Revised):

Goal 2 (Revised): Expand data and information synthesis by developing tools and systems.

Goals 3 and 4: Switch the order

Goal 3 (Revised): Provide an independent and accessible forum to improve and communicate with a wide variety of stakeholders and decision-makers.

Goal 4 (Revised): Maximize the use of public resources by providing scientific, information management, and administrative support.

Action item:

- Dr. Hoenicke will work with Mr. Beyeler and Mr. Nelson to revise the vision and mission statements, goals and flowchart in time for the January Planning Subcommittee conference call.

6. Information and Discussion Items

Dr. Hoenicke reviewed the Executive Director's Report and revised Program Plan. He discussed next steps regarding the water quality monitoring proposal from Dr. Cloern. There was also discussion regarding implications of new ASC goals and objectives (relationships to SFEI, broader representation on Board of Directors, possible administrative infrastructure requirements. Dr. Hoenicke welcomed any questions, concerns, and/or advice from all Board Members. He will forward a copy of the draft matrix to all Board members following the Planning Subcommittee conference call in January 2011.

Action items:

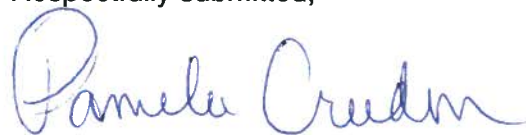
- Ms. Seto will schedule a meeting for the next Planning Subcommittee conference call in January 2011.
- Dr. Hoenicke will forward a copy of the draft matrix to all Board members following the Planning Subcommittee conference call.
- Dr. Hoenicke will contact Ms. Webster to request her attendance at the meeting in March.

Future board meetings for 2011 are scheduled for March 3 (joint meeting with SFEI), June 2 (full-day retreat), September 1 (ASC meeting only), and December 1 (joint meeting with SFEI). Future discussion topics include preparation for the full-day retreat in June; results of the risks, opportunities, and results of the environmental scan; how the governance of this organization needs to change slightly based on the new mission, vision, and goals (challenges, types of stakeholders to invite).

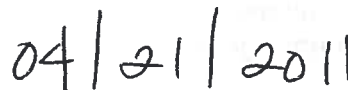
7. Adjournment

The meeting is adjourned at 2:35 p.m.

Respectfully submitted,

Handwritten signature of Pamela Creedon in blue ink.

Pamela Creedon, Board Secretary

Handwritten date 04/21/2011 in blue ink.

Date

Action Item	Who? When?	Status
1) Dr. Hoenicke will work with Mr. Beyeler and Mr. Nelson to revise the vision and mission statements, goals and flowchart in time for the January Planning Subcommittee conference call.	Dr. Hoenicke, Mr. Beyeler, Mr. Nelson	Done
2) Ms. Seto will schedule a meeting for the next Planning Subcommittee conference call in January 2011.	Ms. Seto	Done
3) Dr. Hoenicke will forward a copy of the draft matrix to all Board members following the Planning Subcommittee conference call.	Dr. Hoenicke	Done
4) Dr. Hoenicke will contact Ms. Webster to request her attendance at the meeting in March.	Dr. Hoenicke	Done