

**Joint Meeting of the Boards
Aquatic Science Center and San Francisco Estuary Institute**

**To Be Held
November 19, 2013
Time: 9:30 am – 2:30 pm**

**San Francisco Estuary Institute
4911 Central Avenue Richmond, CA 94804
Large Conference Room**

**DRAFT AGENDA
*Joint Business***

1.	Call to Order SFEI Roll Call and Determination of Quorum ASC Roll Call and Determination of Quorum Review and Approval of Agenda – ASC Board Review and Approval of Agenda – SFEI Board Adjourn to Closed Session	9:30 am Jim Fiedler
2.	Closed Session – Executive Director Search Update and Interim Executive Director Transition Plan This agenda item shall be considered notice of closed session IAW Brown Act 54957.7 – all non-directors of the Boards shall be excused and depart the meeting room until notice is provided to reconvene the open session <i>Information and any supporting documents will be provided under separate cover</i>	9:45 am Jim Fiedler Dave Williams
3.	Reconvene for Open Session - Public Comments	11:00 am
4.	Action: Consent Items <i>Attachment 1 – September 13, 2013 Meeting Minutes and Action Items – page 3</i> <i>Attachment 2 - Quarterly Newsletter – page 9</i> Desired Outcome: Approval of Meeting Minutes and Follow-up Action Items; Acceptance of Quarterly Newsletter. - Vote by ASC Board - Vote by SFEI Board	11:10 am Jim Fiedler
5.	Strategic Plan Implementation <i>Attachment 3 - Executive Implementation Plan – page 19</i> Desired Outcome: Board to provide feedback and guidance on the proposed Implementation Plan.	11:20 am Jim Fiedler Meredith Williams
LUNCH		12:20 pm
5.	Board Implementation Plan (continued)	12:50 pm
6.	Information: Operations Report <i>Attachment 4 – Operations Report – page 45</i>	1:30 pm Jim Fiedler
7.	Adjourn Joint Business Meeting and Call ASC Meeting to Order	1:40 pm

San Francisco Estuary Institute Business Meeting

SFEI 1.	Action: Resolution for Administrative Procedures <i>Attachment 5 – SFEI Resolution 08-13 Resolution for the 2014 Program Plan – page 55</i> Vote by SFEI Board	1:40 pm Jim Fiedler
SFEI 2.	Action: Resolution for Contract Negotiation <i>Attachment 6 – SFEI Resolution 09-13 Resolution Authorizing and Designating a Representative to Negotiate Contracts on Behalf of SFEI - page 57</i> Vote by SFEI Board	1:45 pm Jim Fiedler
SFEI 3.	Action: 2014 Program Plan <i>Attachment 7 – 2014 SFEI-ASC Program Plan – page 59</i> Vote by ASC Board	1:50 pm Jim Fiedler
SFEI 3.	Adjourn SFEI Business Meeting and Call ASC Meeting to Order	2:10 pm

Aquatic Science Center Business Meeting

ASC 1.	Action: 2014 Program Plan Vote by ASC Board	2:10 pm Jim Fiedler
ASC 2.	Adjourn ASC Meeting	2:30 pm

Dial-in Information – Fraser is Host

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